

Saint Thomas Academy Parent Opt-Out Form – Student Name and Photograph

1) Saint Thomas Academy may use a photograph of your son in one or more of the following areas:

- Cadets.com Web site
- Admissions materials (all media)
- The school's quarterly *Saber* magazine
- The in-school Calendar and Student Planner
- Other print materials as needed (for example, Annual Fund and Capital Campaign materials)

Students are not identified by name in the above instances (with the exception of *Saber* news stories). Such usage is not for-profit and neither the student nor the student's family will be compensated for any such use.

2) The Saint Thomas Academy Communication Office posts stories about student, faculty and alumni accomplishments on its Web site and in *Saber* magazine. The following precautions are taken to protect students when stories are posted online:

- a) Students will only be identified by first initial and last name.
- b) If a photograph is to accompany a story on the Web site, the student names will be listed in alphabetical order, *not* the order shown in the photograph.
- c) If the online story is about a single student, only his name (first initial, last name) – no photo – will be listed.

3) Saint Thomas Academy may release your son's full name and city of residence (with/without a photograph) to local newspapers for the promotion of student accomplishments (e.g. placement in National Merit Scholarship program; STA Honor Roll; other academic achievements; athletic/activity achievements; etc.). STA has no control over other media sources and their use of the press releases produced by STA.

IF YOU **DO NOT** GRANT PERMISSION TO SAINT THOMAS ACADEMY TO:

- USE YOUR SON'S PHOTOGRAPH (#1 ABOVE) AND/OR
- LIST HIM IN ACCOMPLISHMENTS (#2 ABOVE) AND PRESS RELEASES (#3 ABOVE)

YOU MUST FILL OUT THE INFORMATION BELOW AND RETURN THIS FORM TO THE FRONT OFFICE BY SEPTEMBER 10, 2011.

**BY NOT COMPLETING AND RETURNING THIS FORM BY 09/10/11,
YOU AGREE TO THE CONDITIONS LISTED ABOVE (#1-3).**

Student Name(s) (please print) _____

Parent/Guardian Name(s) (please print) _____

Parent(s) Preferred E-mail Address(es) for electronic communications from STA

Parent/Guardian Signature(s) _____ Date _____

Student(s) Signature(s) _____ Date _____

This form must be completed, signed, dated and returned by September 10, 2011, if you do not want your son included in promotional materials, Web postings or press releases.