

Saint Thomas Academy
Board of Trustees Meeting
Monday, August 6, 2007

Members present: Tom Schreier, Jr., Tom Mich, John Patterson, Sister Catherine McNamee, Margaret Gadiant, Bill Culbertson, Phil Reim, Sister Mary Denise Villaume, Bill Brady, Mike Sullivan, Jim Mulally (teleconference), Rick Anderson, Tim Marrinan, Susan Lund, Bill Foussard

Guests present: Randall Hallett, Robley Evans, Steve Erickson of BWBR, Jim Davy of BWBR,

The meeting was convened at 4:00 p.m. by Chairman Tom Schreier, Jr. Chairman Schreier announced Sister Catherine McNamee's appointment to a leadership role of her congregation. Sister Catherine McNamee led in prayer. It was moved and seconded that the agenda be approved. Motion carried on voice vote. It was moved and seconded to approve the June 5 minutes.

Headmaster's Report

Dr. Mich reported:

- Overall enrollment for 2007-2008 is very strong.
- We have a full compliment of employees to start the school year.
- Our new Director of Facilities, Paul Solmon, is doing a superb job with the maintenance of the building.
- Good progress is being made on the summer projects including the student union area and the renovation of the women's restroom. The completion date is targeted to be the start of the school year.
- The chef from Taher, Inc., our new food service provider, was at the Academy today.
- Administrative team retreat is scheduled for August 15.
- He provided a report on the ISACS process. The reaction report is due to ISACS on September 15 which includes a response to the four major recommendations listed below.
 - » Develop a master plan for the construction of new spaces needed to support every component of its rich program.
 - » Study and create a new schedule that will support in a balanced manner every aspect of the school's Mission.
 - » Clarify and communicate its administrative structure and the role of each member to faculty and staff, and keep them informed of their plans and decisions to the fullest extent possible, in order to further the trust that the administration, faculty and staff seek.
 - » Appoint the personnel and provide the resources necessary to develop and adopt a comprehensive Diversity Plan for Saint Thomas Academy.

Dr. Mich discussed his response and welcomed input and comments from trustees.

Capital Campaign

John Patterson reported that the primary purpose of the meeting is to discuss the Master Plan and Vision for the campaign.

Mr. Patterson provided an overview of the capital campaign (presentation attached). He discussed where we have been to date, including approval of the capital campaign resolution at the June 5 meeting. To adhere to the resolution, the Master Plan will be presented and discussed at today's meeting. The Master Plan will be presented for approval and the Capital Campaign details will be presented and discussed at the September 5 meeting. The capital campaign will be presented for approval at the September 18 meeting. The quiet phase of the campaign will be announced at Opus Sancti Thomae on October 2.

Master Plan

John Patterson provided an overview of the Master Planning process (presentation attached). He introduced Mr. Steve Erickson and Mr. Jim Davy of BWBR who presented the Master Plan recommendations (presentation attached).

Mr. Erickson summarized the Master Plan objectives noting the three major areas of consideration:

- Maximize site potential
- Develop a financial plan and phases of carrying it out
- Respond to the Academy's Mission and Vision

Mr. Jim Davy presented the Master Plan Concept options. The recommended concept option was shown in detail noting existing space, renovated space and new construction. There was discussion among the trustees on the concept and overall site plan.

Vision Tagline

Tim Marrinan distributed the top four taglines for Board consideration. It was unanimously decided that the following tagline be approved "a brotherhood of learning today: a community of leaders tomorrow." There was brief discussion on the correct usage of punctuation which would be confirmed with the author. A motion was moved, seconded and approved on voice vote.

Institutional Advancement Report

Randall Hallett distributed the year-end annual giving totals. He had prepared a list of Proposed Projects for Annual Giving for those interested.

He commented on the capital campaign noting that there is an incredible amount of enthusiasm from the Chairs, Brian Short and Tom Dolphin.

Chairman's Remarks

Chairman Schreier asked trustees interested in serving on a specific committee to contact him within the next week as committee assignments will be finalized shortly.

He referred trustees to the Board of Trustees 2007-2008 meeting dates included in the materials.

Chairman Schreier discussed the importance of the trustees being leaders in the campaign. He encouraged trustees to begin discussing with their families their level of commitment to the campaign.

He reminded committee chairs to notify Tammy McNamara of the review or revision of Board Policies respective to their committee's responsibilities.

He acknowledged Mike Ciresi for being named a top lawyer in the Minnesota Law and Politics Magazine.

The meeting was adjourned at 5:55 p.m.

Respectfully submitted,

Tammy McNamara
Recording Secretary