

**Saint Thomas Academy and the
Convent of the Visitation High Schools
Internship Program**

Available to STA and Visitation graduates

Fax completed form to 651-454-0995

Job Description

Organization: _____

Information regarding your organization:

Web address: _____

Location: _____

Job Information:

Job Title: _____

Job Description - Basic duties, responsibilities: _____

Work Schedule: _____

Qualifications - preferred and required skills, college major and/or important traits:

Location of job or internship: _____

Hours/work schedule: _____

Salary/Wages: _____

Contact person: _____

E-mail/phone: _____