

LET 1 Classroom Policies, Grading, Conduct and Appearance Standards.(09-10)

References: STA Regulation 670-1, STA Uniform and Appearance Standards.
STA Regulation 600-50, STA Merit/Demerits.
STA Student Handbook
LET 1 Syllabus
www.cadets.com (Go to military link and 1SSG Hanson Class Materials)

Student Responsibilities: You are now in high school, more is expected of you, and academic achievement is your basic job while maintaining high moral and Christian standards at all times, therefore do your best.

1. You are required to check the Leadership Bulletin Board Daily.
2. Bring to each class (unless otherwise instructed) all required materials.
3. Class begins with attendance, reporting in and prayer (respectful attitude).
4. During class , take notes at all times.
5. Be courteous to the instructor and other students. To ensure a learning environment, disruptive behavior will not be tolerated. Raise your hand to ask a question, make a comment, or give any input into the class, do not try to insert another subject.
6. It is an expectation that you will do all assigned work correctly, completely, and on time: otherwise, you will be penalized.
7. If you have been absent, you are responsible for coming to see your LET Instructor, before school starts, on the day you return for work you have missed.
8. Be familiar with the standards of behavior as outlined in your student handbook and all STA regulations.

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10. Students must be in the prescribes uniform or have a uniform pass from a LET instructor. Students not wearing the prescribed uniform (except no uniform days) must report to their LET instructor in the leadership office, with a valid note from their parent or guardian, at least 5 minutes before the first class bell or as soon as they come to school. Do not go to your classroom without a Incomplete Uniform/Civilian Clothes pass (STAMD Form 600-50) : if you do, you will be sent to the Leadership Office to get one.
11. Proper Civilian Attire - Proper Civilian Attire is a dress shirt the same style as the uniform (not a knit, sport, or polo shirt (if in doubt, wear a white shirt with collar), tie (not military), dress slacks the same style as the uniform (not jeans or cargo pants), dress shoes, coat and other items appropriate to the weather. Short sleeve civilian shirts with collar and no tie may be worn when the Class B1 uniform is authorized.
12. Do not bring gum, candy, drinks, or other foods into the classroom.
13. Keep your desk and area around it neat and clean. It is your area.
14. Any type of verbal abuse, physical abuse or sexual harassment will not be tolerated. Each student deserves respect and a safe learning environment.

Cheating: Cheating is not a Christian response to solving problems. Cheating will not be accepted and violators will be dealt with IAW STA Policy. Types of unacceptable behavior which could be interpreted as cheating are:

1. Looking at someone else's work during examinations, quizzes and any other types of individual assignments (to include individual homework assignments).
2. Talking during examinations and quizzes.

3. Passing paper, books, or any other type of material or communications which transfers information from one student to another during individual work assignments which includes examinations and quizzes.
4. Copying another's work or idea and calling it ones own.

Grading Distribution:

A 93% and up	A- 90-92.99%	B+ 87-89.99%	B 83-86.99%
B- 80-82.99%	C+ 77-79.99%	C 73-76.99%	C- 70-72.99%
D+ 67-69.99%	D 63-66.99%	D- 60-62.99%	F 0-59.99%

1. Academic:
 - a. 75% of overall grade
 - b. Scores from all examinations, quizzes, written assignments, and performance oriented tests. This will also include BFI questions.
2. Performance:
 - a. 25% of overall grade by using your classroom behavior and conduct.
 - b. Each student have 25 conduct points worth 1 point each, at the start of each quarter. As misbehavior/misconduct points are earned, during class,they will eliminate a point. These points can be earned back by above average behavior/conduct in the classroom.
3. Merits/demerits Performance: Merits/demerits are extra points which can raise/lower a LET 1 student's grade by 1/2 percentage point per merit/demerit that the student has at the end of the quarter, up to 20 merits or 15 demerits.
 - a. LET 1 students are authorized up to 20 merits, which they must have at the end of each quarter, to raise their grade. Any more then 20 merits will not count towards their grade.
 - b. LET 1 students with 15 or less demerits at the end of each quarter will lose 1/2 percentage point per demerit.
 - c. LET 1 cadets are authorized not more than 15 demerits.
 - d. Excess demerits are over 15. Any cadet who is in an excess demerit status at the end of a quarter will receive AN F GRADE FOR THE QUARTER GRADE .

- e. Excess demerits can be worked off by earning merits or work merits. Work merits can be earned by working for any department. Fifteen minutes of work will earn one merit which will cancel out one demerit. The Cadet Performance Form (STAMD Fm 600-50) must be submitted to your LET Instructor within 2 working day (48 hours) after work is completed. No work merit will be excepted before work is completed. Work merits not turned in, as stated above, may not be excepted.
4. Overall Excess Demerit Grade Reflection of Performance Assessment: Demerits received during the quarter will lower the quarter grade as indicated below:
 - a. One letter grade, if students receives over 25 demerits for the quarter.
 - b. Two letter grades, if students receives over 50 demerits for the quarter.
 - c. Three letter grades, if students receives over 75 demerits for the quarter.
 5. Semester Grades: Semester grades are the averaging of the two quarter grades.

Make-up Work and Examination: Upon return from an absence, it is the student's responsibility to coordinate all make-up work and examinations. Make-up work and examinations will normally be made up during scheduled tutoring time, Monday - Thursday, 1440-1515. However, if coordinated with the LET 1 instructor anytime (within reason) can be used.